

Jul's Arthur
ORGANIZING

FROM *chaos* TO CLARITY

Focus On Organizing ONE Area Only.



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WHY do you want to get organized?



If you could organize one area or thing what would that be?



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Decide what the area's main + sub functions are.
Which items will "live" here, which belong elsewhere?



List what items will be stored in this area.



What storage systems will you use? Turntable, drawer organizers, containers?



Assign homes for each item so you can easily see what is stored there, easily retrieve items and easily put items back when done using.

~ CONGRATS! ~

You just organized one area! Remember, this is not about perfection, it's about tweaking to make this area, with a simple system, work for you. You can change it anytime you want. Notice what works, and what is not quite there yet. Then adjust.